OCTOBER 2025

"HAXHI ZEKA"
UNIVERSITY

OPEN CALL

OPEN CALL FOR "SCIENTIFIC/ARTISTIC RESEARCH PROJECTS" SARP – 2025

OPENING DATE: 01/10/2025
CLOSING DATE: 15/10/2025

RE-ANNOUNCEMENT OF THE CALL
FOR
"SCIENTIFIC/ARTISTIC RESEARCH PROJECTS" SARP - 2025

Funding Opportunity for: **"SCIENTIFIC/ARTISTIC RESEARCH PROJECTS"**
Opening Date: **01/10/2025**
Closing Date: **15/10/2025**

Grant Funding Amount per 5 Projects:

Minimum budget required: **5,000.00 euros**
Maximum budget required: **10,000.00 euros**
Total available funds under this call: **30,000.00 euros**

1. EXECUTIVE SUMMARY

University "Haxhi Zeka" **RE-ANNOUNCES the Call for three (3) "SCIENTIFIC/ARTISTIC RESEARCH PROJECTS" 2025/2026.** Subject to the availability of funds, UHZ will award grants as described below to academic staff. The program seeks to support educational and administrative staff in their pursuit of innovative and impactful research projects that contribute to the advancement of knowledge and the development of artistic expression. This initiative aims to foster a vibrant research culture within the university, encouraging collaboration, creativity, and excellence. Grants will be awarded to projects that demonstrate significant potential for scholarly or artistic merit, addressing contemporary challenges, and contributing to societal well-being. The funding is intended to provide resources for essential research activities, including fieldwork, materials, equipment, and dissemination of findings. Academic and administrative staff are encouraged to submit proposals that align with UHZ's strategic priorities and contribute to its mission of promoting teaching, research, and societal contributions, as well as fostering intellectual and cultural growth.

2. PROGRAM OBJECTIVES

With funding opportunities university "Haxhi Zeka" seeks to support its academic and administrative staff and students. Through the call general objective is:

- **To foster and enhance the three priority components of university "Haxhi Zeka" in _teaching_, _research_, and <u>contribution to society</u> through project outcomes.**

The specific objectives of the call are:
1. Liaise higher education with market needs and demands through scientific research
2. Introducing academic activities to contribute to the community, aiming to improve socio-economic wellbeing
3. Research on contemporary and innovative teaching concepts and methodologies.

Proposals should articulate a clear strategic rationale for how they advance policies and priorities set by the "Haxhi Zeka" university.

The project proposal must be from the following specific fields:

1. Labor market skill needs
2. Circular economy
3. Green economy
4. Sustainable tourism
5. Digital transformation in HEIs
6. Sustainable development and innovation in the Arts[1]

3. AVAILABLE GRANTS AND ELIGIBILITY CRITERIA

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[1] This applies only to the Faculty of Arts.

Call opened: **01/10/2025**
Closing Date for Applications: **15/10/2025**
Funding type: **SCIENTIFIC/ARTISTIC RESEARCH PROJECTS**
Decision Date: ***The call is open until 15/10/2025***

The deadline for the preliminary results of project proposals is the last week of November 2025.

Duration of the project: **12 to 24 months.**
The project covers these costs related to the project:
- Special equipment (laboratory equipment, consumables, software, books, etc.),
- Short-term visits,
- Conference where the results of the beneficiary project are presented,
- Travel costs,
- Costs of fieldwork,
- External expert (if needed)

3.1 ELIGIBILITY CRITERIA

IMPORTANT NOTE:

1. The project proposal must be multidisciplinary and include at least two (2) academic units of UHZ;
2. Application completed and signed by the project coordinator;
3. The Project Coordinator and the involved staff must be regular personnel of UHZ;
4. The coordinator must have a PhD title (or equivalent at the Faculty of Arts);
5. The coordinator must have at least one scientific paper published in journals indexed in Web of Science or Scopus as the first author in the last three years;
6. A field expert from abroad (if needed);
7. Inclusion of 1 administrative staff of UHZ;
8. Inclusion of at least two bachelor's or master's level students;
9. Inclusion of 1 staff member from the Institute of Science and Arts;
10. Affidavit from the project coordinator that the project has never been realized before in any form;
11. Declaration under oath by each participant/member separately in the project where he/she pledges to engage in the activities foreseen by the project;
12. CVs (Europass template recommended) of all participants engaged in the project;
13. Project submitted in physical and electronic form in English, Albanian, and/or Bosnian language.

**University "Haxhi Zeka" under this call cannot fund the following activities:**

- Staff salaries for project personnel of UHZ involved (can be reimbursed for their incurred expenses during the project, ex., Field research costs);
- Humanitarian or charitable activities, including direct social services to the public;
- Organizations with political affiliation, affiliation to elected officials, or religious groups;
- Trade activities.

4. INSTRUCTIONS FOR THE EVALUATION PROCEDURE

Grant Awarding Phases

The evaluation for the call for projects 2025/26 is carried out by the university panel members in two rounds.

- In the first round, the administrative/technical aspect of project proposals will be evaluated.
- In the second round, the members independently evaluate the project proposals and assess them with points, giving an assessment according to personal assessment for each criterion established in the project proposal, based on the data available in the project application.

The review panel will consist of subject matter experts.

NOTE: Only project ideas that pass the first round of administrative/technical check will proceed to the content evaluation in the second round. _A project proposal may meet the general acceptance threshold, but may be evaluated poorly in cases where the research idea does not offer a perspective for its successful implementation and does not adhere to the general strategic objectives of the UHZ._

Project Details
- Title of the Project
- Project Dates
- Project Field/Area of Focus
- Project Description
- Estimated Amount Requested
- Project Summary
- Goals and Objectives
- Description of Project Activities and Deliverables
- Target Audience
- Impact
- Project Timeline (ANNEX 4)
- Expected Results/Outcomes
- Project Sustainability
- Budget Justification

5. APPLICATION AND SUBMISSION INFORMATION

Applicants must follow the instructions and conditions contained herein and supply all information required. Failure to furnish all information or comply with stated requirements will result in disqualification from the competition. Applicants must set forth full, accurate, and complete information. Providing false or misleading information in an application will result in disqualification from the project call.

Application materials must be submitted by email to isa.project@unhz.eu. The subject line of submission emails should follow this format: ["**Project Title**"].

Please observe the following text formatting restrictions: Times New Roman font, font size at least 10, margins (2.0 right and left and 1.5 bottom), 1.0 spacing

Application Files
- Application Form (Annex 1)
- Budget Form (Annex 2)
- Work plan (Annex 3)
- Track record of the personnel of the project (Annex 4)
- Ethical declaration (Annex 5)

Please ensure:
- The proposal addresses the goals and objectives of this funding opportunity.
- Budget must be calculated in Euros

Deadline for submission of the application

All project proposal applications must be submitted by email (isa.project@unhz.eu) and physically at the Rectorate Protocol Office by *15/10/2025.* Applications submitted after this date will be ineligible for consideration. There will be no exceptions to this application deadline.

Contact Information

Should additional information be required, please contact within **10/10/2025** at isa.project@unhz.eu