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## **REGULATION FOR DOCTORAL STUDIES**

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Pursuant to Law no. 04 / L-037 on Higher Education in the Republic of Kosovo article 10 paragraph 1 and article 48 point 1.8 of the Statute of "Haxhi Zeka" University in Peja, Senate of this university, at its meeting held on February 18, 2020, adopted the following:

## REGULATION for doctoral studies

### Article 1

### **General Provisions**

The Regulation on Doctoral Studies (hereinafter: Regulation), of "Haxhi Zeka" University in Peja, regulates: organization and realization of doctoral studies at "Haxhi Zeka" University in Peja (hereinafter: University), institution responsible for organizing of studies (hereinafter: responsible institution of studies), the different forms and duration of studies, the criteria for enrollment in studies, the way of conducting studies, teaching and research, the procedure for submission, evaluation and defendion of doctoral thesis, student rights and obligations in doctoral studies (hereinafter: doctoral student), mentor's rights and obligations, ways of assuring quality, and other issues related to the organization and realization of doctoral studies.

This Regulation defines the necessary criteria for the matters referred to, in paragraph 1 of this Article.

# Purposes of doctoral studies Article 2

The aims of doctoral studies are:

- 1. Creation of new and relevant Research or artistic knowledge, and practice, and their application;
- 2. Education of distinguished researchers in certain scientific / artistic fields;
- 3. Training of PhD students for independent research / artistic work, for independent research and for critical evaluation of the work of others.
- 4. The acquisition of knowledge, experience and skills, which should enable PhDs to creatively address complex social and economic problems in a creative and research-based manner;
- 5. Internationalization of research / artistic work at the University. Amendment of the Order according to the Guidelines for drafting the bylaws.

# Definitions Article 3

The meaning of some of the notions under this Regulation is as follows:

- 1. At the University level there is the Central Council of Doctoral Studies,
- 2. The Doctoral Studies Council, at the level of the academic unit (faculty), is the Doctoral Studies Council of the academic unit
- 3. In the beginning, an interim doctoral studies council for the academic unit will be formed, consisting of: all professors in doctoral studies, a student and the coordinator of the doctoral office. After one year of work, the Doctoral Studies Council of the academic unit will be appointed by a number of 5-7 members with professors from each department of the academic unit, a doctoral student and the coordinator of the doctoral office. The first (constituent) meeting is convened and chaired by the dean of the academic unit. Following the constitution of the Doctoral Studies Council, the Council elects its President from among its members.
- 4. The Central Council of Doctoral Studies has this composition:

- Rector;
- Vice Rector for Teaching and Research;
- One representative from the Kosovo Academy of Sciences and Arts;
- A full professor or associate professor in the field of biotechnology
- A Full Professor or Associate Professor in the field of Business Sciences
- A full professor or associate professor in the field of Law;
- A full professor or associate professor in the field of Tourism Sciences
- A full professor or associate professor in the field of Arts.
- A PhD student
- Director of the Central Office of Doctoral Studies, without the right to vote.
- 4.1. Members of the Central Council of Doctoral Studies are nominated by the Rector and elected by the Senate.
- 4.2. The Central Council of Doctoral Studies is chaired by the Rector.
- 5. The responsible institution of study is one or more academic units or one or more Universities in and out of Kosovo, which organize and carry out doctoral studies and which complete the procedure of obtaining a doctoral Research / artistic degree.
- 6. The Director of the Central Office of Doctoral Studies and the Coordinator of the Office of Doctoral Studies in Academic Units is one of the full-time academic staff with a scientific-teaching, artistic-teaching or scientific title in the field. academic in which the studies are conducted.
- 7. The mentor is an appointed person, with the title of science or artistic instruction, who guides the doctoral student in the preparation of the doctoral dissertation,
- 8. The doctoral student file is the file containing all the essential data of the PhD student, from admission to promotion. The relevant academic unit is responsible for collecting and storing the data in the file, according to the forms designed for this purpose.

### Article 4

Doctoral studies provide academic units (faculties) and / or university / universities in one or more scientific fields, whether signed employment contract with full schedule with at least half of the number of teachers involved in the study program .

- 5. The basic characteristics of doctoral studies at the University are research and t s learning through research, internationalization, transparency, international assessment of quality and international competitiveness.
- 6. In order t s quality assurance and promotion of mobility of PhD students and teachers, doctoral studies are open to any form of cooperation with similar institutions at home and abroad.

## Teaching and research in doctoral studies

### Article 5

Doctoral studies are offered by academic units (faculties) and / or University / universities in one or more fields of study, if they have a signed contract for full-time employment with at least half of the number of teachers engaged in that study field program

- 1. The basic characteristics of doctoral studies at the University are research and learning through research, internationalization, transparency, international quality assessment and international competition.
- 2. In order to ensure the quality and promote the mobility of doctoral students and teachers, doctoral studies are open to any form of cooperation with similar institutions at home and abroad.

### Forms of doctoral studies

### Article 6

- 1. Doctoral studies can be organized in one of these forms:
  - a. Doctoral studies for which the institution responsible is only one academic unit or the University;
  - b. Joint studies conducted by two or more universities,
  - c. The model in which a doctoral student enrolls in a University and receives the degree of responsible institution of study, while research is conducted in several institutions and may have co-mentors
  - d. Joint studies are considered accredited programs of two or more universities; each university participates in doctoral student enrollment, while the doctoral student may obtain a single degree, a degree from two or more Universities, or a University degree in which he or she holds a doctoral degree, in which states that the studies have been joint..
- 2. It is not permitted to transfer doctoral studies from one academic unit to another within "Haxhi Zeka" University in Peja, nor from other universities at University "Haxhi Zeka" in Peja. Students are accepted only on the basis of a competition announced by the Haxhi Zeka University in Peja.

### **Enrollment conditions and duration of studies**

### Article 7

- 1. Enrollment conditions shall be determined by the University Senate in accordance with this Regulation.
- 2. The public competition for doctoral studies must be announced at least one month before the start of the academic year. The following are eligible to apply for doctoral studies:
  - 1. Graduates, prior to the organization of studies under the Bologna Declaration, who must be "Magister" of relevant science;
  - 2. Graduates, after the organization of studies based on the Bologna Declaration level of Master studies;
  - 3. Graduates with at least 300 ECTS credits from previous studies.

### Candidate evaluation criteria include:

- 3.1. success in studies, average grade 8 and above at both levels.
- 3.2. the interest shown in scientific / artistic research,
- 3.3. published papers,
- 3.4. the recommendations of two professors in the respective field.
- 3.5. research proposal from the field

The interview with the candidate for doctoral studies is mandatory and is an integral part of the evaluation procedure. During the enrollment, all the necessary conditions for the completion of the studies in the specified time, are clearly defined.

Priority is given to candidates who are fluent in English

- 4. The criteria for determining priority in the selection order are:
  - 4.1. average marks during preliminary studies,
  - 4.2. publications in the field of studies in which the candidate is applying,
  - 4.3. participation in research scientific conferences,

- 4.4. specialization in the field of study in which the candidate is competing (for the medical sciences),
- 4.5. English language proficiency (in the case of specific programs, criteria for prioritizing rankings may be any other language) etc.
- 5. The doctoral council of the academic unit proposes the number of students for enrollment (admission quota), while the Senate, on the proposal of the central Council of doctoral studies, makes the final decision on the number of students, given the research, teaching and mentoring capacities. of the academic unit.
- 6. The University Senate, upon the proposal of the academic unit and after consideration by the Central Council of Doctoral Studies, makes the final decision on admitting students to doctoral studies. The names of the admitted candidates, together with all the selection criteria data, are published publicly on the Academic Units website and on the University website.
- 7. Doctoral studies have a duration of studies of not less than three years but, for reasonable reasons decided by the Central Council of Doctoral Studies, upon proposal of the academic unit may continue for up to six years.
- 8. In the event that a doctoral candidate fails to successfully complete a doctorate degree, Haxhi Zeka University issues a certificate that will report on the courses the candidate has completed with ECTS related credits and the time he has spent in research.
- 9. If the quality of the doctoral thesis, assessed by the annual progress reports implemented by the Doctoral Studies Council, does not meet the foreseen criteria, the Doctoral Studies Council may propose to the Academic Unit Council, and so on To the Senate, make a decision that a doctoral student be entitled to continue his studies.
- 10. For the purpose of resolving possible disputed issues, during the doctoral studies the Contract is signed between Haxhi Zeka University, Doctoral student and mentor (s).

# The structure and phases of doctoral studies Article 8

Doctoral studies are organized in six semesters considering the following:

- 1. The Doctoral program should be based on scientific research, it may have courses and other activities that contribute to critical thinking and knowledge translation.
- 2. The Doctorate program should have a clear structure and timeframe (3 to 4 years for full-time PhD students).
- 3. The program should not be overly structured; should allow for the individual path; courses should not exceed 1/5 of ECTS (36 credits); the program should have transferable skills training, sufficient training in research ethics and research integrity, and research methodology.
- 4. The program should allow for mobility-training and part of training at another institution.
- 5. The program should have a monitoring process following the progress of the doctoral candidate.
- 6. In the first semester the student accumulates 30 ECTS credits from several exams and research activities. Exams should be of the qualitative and quantitative research methodological subjects, of scientific research integrity and ethics in scientific research as well as a professional subject in the narrow field of study which he has enrolled.
- 7. In the second semester the student collects 30 ECTS credits from the seminars of some selected subjects from the group of enrolled subjects, as well as other research activities broken down into student engagement hours equaled with ECTS credits.

- 8. In the third semester the student collects 30 ECTS credits, after the positive evaluation and ratification of the doctoral project proposal by the Academic Unit Doctoral Council and the Central Council for Doctoral Studies and after the appointment of a mentor by the University Senate., as well as other research activities broken down into student engagement hours are equivalent to ECTS credits.
- 9. In the fourth semester the student collects 30 ECTS credits, after publishing some of the doctoral results in an international peer-reviewed journal or attending scientific meetings (conferences, congresses, etc.) of an international nature, such as and other research activities broken down into student engagement hours are equivalent to ECTS credits.
- 10. In the fifth and sixth semester, the student collects 60 ECTS credits, on the occasion of public defense of the doctoral thesis, as well as other research activities broken down into student engagement hours, equivalent to ECTS credits.

### Mentoring

### Article 9

- 1. The right to supervise doctoral candidates has a professor who:
  - a. Academic staff with an academic title of full professor (Prof.dr.) or associate professor (Assoc.Prof.) who is in full-time employment at UHZ.
  - b. Exceptionally, at the request of the Faculty Council for Mentoring, an Assistant Professor may also be hired if he / she has at least three years of post-doctoral research experience and at least three (3) papers published in international peerreviewed journals, Proof of publication of papers should be brought to the Central Council of Doctoral Studies.
  - c. The mentor may, in particular, be Professor Emeritus, and the Senate may decide on the proposal of the Doctoral Council of the academic unit within which the studies or the Scientific Council are organized..
- 2. The mentor should, without exception, be from the narrow scientific field from which the doctorate is prepared.
- 3. If there is an external Mentor, he / she must submit a CV in advance to the Doctoral Council of the academic unit.
- 4. A mentor can supervise up to three candidates at a time.
- 5. The teacher of an academic unit at Haxhi Zeka University in Peja (UHZ) may be a mentor at another university if permitted by the academic unit, on the proposal of the academic unit and with the approval of the Senate.
- 6. A retired professor may not be nominated for a mentor, except for emiretus professors.
- 7. The mentor who has been appointed to this post prior to retirement has the right to complete the mentoring until the end.
- 8. In order to ensure the quality of the doctoral work, if needed (eg interdisciplinary research, research or artistic development in some institutions), double mentoring is required

### **Mentor obligations**

### Article 10

1. The mentor is required to supervise the doctoral student during the work of the doctoral thesis, to monitor the quality of the doctoral student's work, to support the publication of his / her work, and to enable participation in scientific and artistic projects, as far as possible.

- 2. If there are more than one mentor, each of them bears his or her own responsibility for the predefined part of the research and the working procedure of the doctoral thesis.
- 3. The mentor is required to submit a report on the work progress of the doctoral student once a year to the Doctoral Studies Council of the academic unit, in the form of the University..

## Obligations and rights of doctoral student Article 11

# 1. The doctoral student is obliged to submit a report on his / her work (with the possibility of presenting research) once a year, in a form prepared by the University, to the Doctoral Studies Council.

- 2. The doctoral student has the right to change the mentor or topic only once during the studies, upon the written request, as well as the statement of the previous mentor, in the form of the University.
- 3. From the doctoral student it is required to have at least one international peer-reviewed Research paper with an impact factor (IF), which is part of the results of the doctoral research (as the main author or as the corresponding author), or have public promotion of the artwork, in public spaces. Only one doctoral student can qualify with the same published paper.

### **Doctoral thesis**

### Article 12

- 1. The doctoral thesis is an original scientific / artistic work subject to public scientific / artistic evaluation.
- 2. An exception to this procedure shall be the special doctoral work as provided for in section 19 of this Regulation.

### Article 13

The forms of doctoral thesis design are:

- 1. Monograph;
- 2. A doctoral thesis is a collection of published articles together with articles accepted for publication, whereby published material presents a collection of academic material in a specific field related to its presentation and completion.
- 3. Doctoral thesis in the field of art is original artistic research in the context of contemporary artistic creativity and ends with the presentation of the artwork and an adequate theoretical thesis.
- 4. Other forms in accordance with the principles of the Bologna Declaration.

### Article 14

- 1. The doctoral thesis should be written in Albanian language. In exceptional cases it may be written in another language, but must also be translated into Albanian.
- 2. The title, abstract, resume and keywords of the doctoral thesis, except in the original language, must be written in Albanian and English. The resume should enable you to understand the purpose of the paper, the research methods, the results and the conclusions.
- 3. The graphic design of the doctoral thesis is determined by the University...

Procedure for submitting, evaluating and accepting a doctoral research topic (project)

### Article 15

- 1. During the first year of the doctoral studies the doctoral student proposes the mentor and the topic, as well as the pre-agreement of the working conditions, and eventually the terms of the research funding.
- 2. The doctoral student begins the procedure of submitting the draft proposal of the doctoral thesis upon submission of the application form, which contains the personal notes of the doctoral student, the curriculum vitae and title of the proposed topic, details of the proposed mentor and his / her competencies. , reasons for the topic and the expectations of the original scientific contribution of the proposed research, the estimation of research costs, and the statement that he did not submit a doctoral thesis on the same topic in other University studies, respectively, at any other University. The topic of the doctoral thesis is presented in the University form.
- 4. The Academic Unit Council, on the proposal of the Doctoral Studies Council, shall appoint a committee for the evaluation and eligibility of the topic and the proposal of the mentor within one month from the date of filing of the application. This committee is composed of three or five members, of whom at least one member should not be a professor of this studies nor employed in the academic unit (faculty), that is responsible for the studies. The proposed mentor is preferably not a member of the Evaluation Committee.
- 5. The Subject Evaluation Committee evaluates the original scientific / artistic contribution and the applicability of the research in financial and organizational terms, and makes the proposal of the mentor at least one (1) month after submitting the request,
- 5. The doctoral studies council of the academic unit must consider the proposal of the subject evaluation committee and the mentor proposal in the third semester of doctoral studies.
- 6. The project proposal of the doctoral thesis is defended before the Academic Unit doctoral studies council, before the evaluation committee and the proposed mentor, 15 days after submitting the report of the evaluation committee.
- 7. The doctoral council of the academic unit, upon proposal by the Central Council of Doctoral Studies, proposes the subject and mentor for approval to the University Senate. The Senate receives the opinion of the Central Council of Doctoral Studies should consider the subject and mentor at least two months after receiving the request from the academic unit.
- 8. The decision of the Senate may:
  - 1. accept the original proposal,
  - 2. ask the candidate to expand or change the thesis
  - 3. ask the Council of the unit to propose another Mentor
- 9. All scientific research in humans and humans or animals must be in accordance with the provisions of the Ethical Council Regulation, must have the permission of the Ethical Council of the faculty or university, and of the institution to which the research is conducted; have the consent of all researched patients separately (ie volunteers), if they are able to do so, or with the consent of their caregivers or their legal representative.

## Procedure for assessment of doctoral thesis Article 16

1. The doctoral student officially submits the doctoral thesis, with the consent and the written opinion of signed Mentor, for the research carried out and the original scientific contribution achieved, if the studies are organized at the University level. If the mentor does not agree to give consent, he is obliged to give the written reasoning within 5 days. After this period, within 15 days

of the submission of the mentor reasonableness, the Academic Unit Doctoral Studies Board reviews the mentor's reasonableness and proposes to the academic unit council the establishment or refusal of the appointment of a doctoral evaluation committee. In both cases, the mentor's reasonableness is given to members of the evaluation committee of the doctoral thesis, who will consider it during the evaluation.

- 2. Prior to submitting the paperwork for the evaluation procedure, the doctoral studies Office of the academic unit must certify in writing that the doctoral student has fulfilled all obligations as set forth in the doctoral study program.
- 3. For the evaluation of the work done, the doctoral student submits the paper work in paper and electronic form. In the artistic work of the doctoral student, besides the public presentation, the doctoral student submits the theoretical part as well as the relevant documentation for the evaluation of the work.
- 4. The Council of the Academic Unit, on the proposal of the Council of Doctoral Studies, appoints the Committee for Evaluation of the Doctoral Thesis. The Committee has three or five members. The involvement of at least one member from a University outside of Kosovo is encouraged. The mentor cannot be a member of the evaluation committee.
- 5. The members of the evaluation committee of the doctoral thesis must have at least the academic title of assistant professor.
- 6. At the same time as the appointment of the PhD thesis evaluation committee, the University publishes the title and resume of the thesis in Albanian and English on the University's web site and thereby enables the thesis to be submitted to scientific and professional criticism.
- 7. The members of the evaluation committee of the doctoral thesis and all those who have been enabled to review the doctoral thesis are obliged to be careful with the data and achievements of the thesis before the evaluation is publicly presented. the purpose of preserving the scientific contribution of the doctoral thesis as intellectual property.
- 8. The doctoral Thesis Evaluation Committee is obliged to evaluate any kind of misconduct or ethical issues, as well as plagiarism, data fabrication, etc. Some actions that are not allowed and should be ascertained by the Evaluation Committee when researching and developing a doctoral thesis are:
  - 1. Bias in research, or in any process where scientists conducting the study, influence the results to reach a given conclusion should be avoided;
  - 2. Fraud must be avoided,,
  - 3. Plagiarism is forbidden or to present someone else's work as original student work
  - 4. It is forbidden to fabricate research data, etc.
- 9. Violations of academic honesty standards, no matter how minor, are unacceptable and have severe consequences, punishing the student until suspension or removal from the University.
- 10. The doctoral Thesis Evaluation Committee is obliged to prepare a written report on the doctoral thesis within one month from the appointment. The chairman of the commission prepares the report, taking into account the written opinions of the members of the committee, while the report is signed by all members of the committee. Each member of the commission has the right to give a separate evaluation.
- 11. The doctoral Thesis Evaluation Committee proposes:
  - 11.1. acceptance of the doctoral thesis with explicit statements of original scientific or artistic contribution, or

- 11.2. requires additional completion of the doctoral thesis and re-evaluation prior to final evaluation, or
- 11.3. refusal of a doctoral thesis, after which the doctoral student loses the right to obtain a doctoral or artistic degree from that study.

Reasonableness is an indispensable part of the report.

At its first session, the Academic Unit Council, on the proposal of the Doctoral Studies Committee, proposes to the Senate the appointment of a committee for the public defense of the doctoral thesis..

### Article 16

- 1. If the dissertation is recommended to be revised or supplemented, the Academic Unit Council shall determine an appropriate period, that shall be a period of at least two (2) months and a maximum of six (6) months.
- 2. The completed or amended dissertation must be submitted to the Academic Unit Council together with the opinion of the mentor(s).
- 3. Upon the approval of the report of the Evaluation Committee, the Academic Unit Council shall establish a doctoral Defense Committee. The Committee for Defense of Doctoral Thesis is composed of three (3) members. Doctoral Thesis Defense Committee, may be the same as doctoral thesis evaluation committee.
- 4. The decision of the Academic Unit Council to approve the dissertation must be ratified by the Senate.

## Procedure for defending a doctoral thesis

### Article 17

- 1. A doctoral student may be entitled to defend a doctoral thesis as long as::
  - The Faculty Council has approved the positive evaluation of the Doctoral Thesis / Manuscript
    Evaluation Commission, previously deposited in academic units, together with the work
    published in accepted journals,
  - the doctoral thesis is on display for another month published for public discussion,
  - Defense be approved by the Senate, which must be done within two months of submission to the Central Council of Doctoral Studies
  - the exact date is set by the dean of the academic unit in accordance with the dissertation committee
  - During the public defense of the dissertation the minutes will be kept by the commission secretary appointed by the dean of the academic unit.
- 2. The doctoral student, in agreement with the dean of the academic unit and the committee for the defendion of the doctoral thesis, must make the public defense of the doctoral thesis within one (1) month from the date of ratification in the Senate.
- 3. The Committee for the Defendion of the Doctoral Thesis is composed of three or five members. The doctoral thesis defendion committee may be the same as the doctoral thesis evaluation committee, except for the mentor. The mentor participates in defending the doctoral thesis on the doctoral student, but has no decision-making power.
- 4. The defendion of the doctoral thesis is public. The call for public defendion must be announced at least eight days before the defense in one of the daily newspapers. Defense should be organized in the premises of the University, or its units, in the language in which the doctoral thesis is

- written. In the case of joint doctorates, defendion may be arranged at another University. The defendion procedure is regulated by protocol.
- 5. The Committee for the Defendion of the Doctoral Thesis makes the assessment immediately after the public defendion of the doctoral thesis. Assessing the defendion of a doctoral thesis may be: successfully defended or not defended.
- 6. The decision shall be taken by a majority vote of the members of the Committee for the Defendion of the Doctoral Thesis, ascertained by their signature.
- 5. For the procedure of defendion, the minutes shall be compiled in Albanian language, and if the defense is done in another language, the minutes shall be compiled in that language as well..

### **Article 18**

- 1. If the results of a doctoral thesis research constitute potential new things for protection with intellectual property rights, the doctoral student and the mentor shall inform the Central Council of Doctoral Studies, in this case, the doctoral student, consent of the mentor, prior to submitting the doctoral thesis for evaluation, may request that the submitted doctorate be treated in secret until such time as public protection.
- 2. The Central Council of Doctoral Studies shall apply the procedure for legal and commercial protection of research results, in accordance with the Law on Protection of Intellectual Property that regulates the intellectual field. In this case, public protection may be extended, in accordance with the doctoral student, for a further period of one year, counting the day of commencement of the doctoral thesis evaluation procedure. The request for deferment of public protection must be accompanied by the certification of the Technology Transfer Service.
- 3. The overall evaluation and protection procedure, if it is carried out in accordance with paragraphs 1 and 2 of this Article, is determined by a special act of the University..

## Publication and preservation of doctoral thesis Article 19

- The full Doctoral dissertation shall be published on the University's websites at least one month
  after the defense. Information on the practical part of the doctoral thesis in the field of arts is
  published on the University website at least one month after the defense. In exceptional cases,
  for which the doctoral studies Office justifies in advance, publication on the website may be
  delayed up to two years.
- 2. The doctoral thesis in hard copy is stored in the archives of the academic unit, in the archives of the University, in the University Library and in the National Library.
- 3. The doctoral work in the field of art is stored, in accordance with the type of work, in an adequate form (in written form, in the form of photography, video recording, audio recording, etc.) in the archives of the academic unit, in the archives of the University, in the Library. University and the National Library, a month away from protection.

## Promotion Article 20

1. The Doctoral student acquires the right of doctor of science degree, foreseen by the right of employment, from the day of successful defense of the doctoral thesis, while full rights of academic degree and diploma when promoted, when takes an oath and signs it in the University's science or art doctoral book.

- 2. The doctoral student must, within one month after the defense, complete the application form for promotion to a doctorate or art degree and submit to the Office of Doctoral Studies of the academic unit the associated doctoral thesis and the electronic version for publication on the web pages. of the University, respectively in the form of appropriate documentation of the doctoral thesis in the field of art (written form, photographs, video recording, audio recording etc.).
- 3. The doctoral degree is handed over to the doctoral student by the Rector, in a solemn promotion, in which the doctoral student must participate personally or in case of failure to authorize in writing the person holding a doctorate of science or art to obtain the diploma in his / her name.

# Quality assurance of doctoral studies Article 21

- The doctoral studies office of the academic unit is obliged to take care of keeping and maintaining detailed records related to the research work and the performance of other study tasks of each doctoral student, including the obligation plan (preparation of doctoral student file), keeping records of the number of registered doctoral students and the number of doctoral students who have defended their doctoral thesis,
- 2. The Doctoral Studies Council annually evaluates itself on the basis of the annual reports of mentors and doctoral students, and notifies the Faculty Council, while the latter reports to the Central Council of Doctoral Studies and the University Senate.
- 3. The annual report on self-assessment shall be attached to the application for re-accreditation.
- 4. Criteria for evaluation include: scientific and artistic product of doctoral students and teachers, teaching, quality of doctoral work, statistical indicators of duration of studies, statistical indicators of the annual number of new doctors compared to the number of doctoral students, and the realization of international cooperation.

## **Transitional and Final Provisions**

### Article 22

- (1) This regulation shall enter into force on the day of its approval by the Senate of Haxhi Zeka University.
- (2) Drafted forms are an integral part of this Regulation and their use is hereby established.
- (3) The provisions of this Regulation shall apply in their entirety to doctoral studies commencing after the entry into force of this Regulation.

### **Article 23**

For all other matters not covered by this regulation, the provisions of the Statute of "Haxhi Zeka" University in Peja and the Law on Higher Education in Kosovo, as well as other normative acts, shall apply.

### Article 24

Amendments to this Regulation shall be made in the same manner as t	his Regulation was adopted.
Pejë, date	Prof. Dr. Fadil Millaku
	Rector

Explanation: This regulation translated in English but signed and protocoled in Albanian.